

CARSTAIRS PARENT PARTNERSHIP – AGM MEETING MINUTES



Date	Began	Ended	Location	Type (Staff/Group/Management)
16.09.24	7pm	8.30pm	School	Parent Partnership AGM

Attendees

Jill McQuigg (JM, chair), Michelle Gardiner (MG, treasurer), Clare Boyle (CB), Sharon Corrigan (SC), Sarann Lewis, Kirsteen MacFarlane (KM), Susan Notman (SN), Rebecca Stewart (RS), Michelle Warren (MW), Miss Sneddon (HT), Mrs Whitehead (PT) and Mrs Hodge (part of meeting).

Apologies – Louise Taylor (LT) and Rachel Chambers (RC).

No.	Agenda Item	Who
1.	Welcome	JM
2.	Election of Office Bearers	JM/All
3.	Chairperson's / Financial Report	Chair / Treasurer
4.	HT Report	HT
5.	Support for the Year Ahead	All
6.	A.O.C.B	All
7.	Date of Future Meetings / Events	Chair

Minutes

1. Welcome

JM welcomed everyone to the meeting and thanked them for coming along.

2. Election of Office Bearers

JM and MG happy to remain in their current positions.. In LT's absence, JM noted that LT had stated she was happy to remain in current position. No objections were received, and all office bearers were re-elected. JM noted that the Parent Partnership really is a team effort, and thanks were given to all who help year after year.

Chair – Jill McQuigg

Treasurer – Michelle Gardiner

Secretary – Louise Taylor

3. Chairperson's Report

See report.

Rights Respecting School Award

Mrs Hodge presented to the meeting on the Rights Respecting School Award. The school will be going for the bronze award in October this year.

Financial Report

See accounts. MG talked the meeting through the accounts. After consultation/discussion before and during the meeting, the Parent Partnership were delighted to donate £3,000 to the school. HT gave sincere thanks for this donation. MG noted that we finished the year with over £8,000 in the bank, this was due to money being received into the account from Tesco and Loaningdale

(Lockerbie funding). These monies have since been transferred to the school. It was noted Rag Bag and Easy Fundraising donations were down on the previous year and more promotion is needed of these initiatives.

4. Headteacher Report

See report.

PT discussed the participatory budget. This had been discussed with P7s and representatives from all classes. A list of 4 options was drawn up for the 5% of the PEF fund. A good form will be circulated for families to vote on this. CB asked if families could be made aware of the tight financial situation when this form is circulated as this may have an impact on voting.

5. Support for the Year Ahead

Following HT's report, discussion took place around fundraising and the need to raise more money for the school. JM agreed to contact Tesco Lanark to seek a date for fundraising in store. HT noted that the cost of the school day is a national agenda and all schools need to be mindful of this.

6. AOCB

Card reader – In the closing minutes, MG spoke about getting a card reader which we could use at events for people to pay by card. It was agreed that this would be a great option to have.

7. Date of Future Meetings / Events

Halloween Disco – Friday 25th October 2024

Parent Partnership Meeting – Monday 28th October 2024

Fundraising in Tesco Lanark – Saturday 30th November 2024 (set after meeting)

Christmas Extravaganza - Thursday 12th December 2024

Parent Partnership Meeting – Monday 20th January 2025

Parent Partnership Fundraiser (tbc) - Saturday 22nd March 2025